Position Title: BRSS TACS Manager II

The Center for Social Innovation (C4) is a woman-owned, mission-driven small business. C4 is a community of clinicians, social scientists, policy analysts, consumers and educators dedicated to using knowledge creatively to improve the lives of vulnerable populations. Through training and technical assistance, research and evaluation, and web-based communications, C4 applies knowledge of best practices in human service delivery to real world settings in the areas of housing and homelessness, behavioral health and recovery, trauma, and other issues our staff cares about deeply.

C4 is committed to creating and maintaining a diverse workforce. We actively encourage applicants from minority racial and ethnic backgrounds, as well as historically marginalized groups; this includes but is not limited to lesbian, gay, bisexual, queer/questioning, and other sexual orientations, people living with disabilities or mental health conditions, and lived experiences of homelessness or recovery from substance use disorder. C4 is an affirmative action-equal opportunity employer.

C4 is seeking a Bringing Recovery Supports to Scale Technical Assistance Center Strategy (BRSS TACS) Manager II to provide subject matter expertise and serve as the team leader of project teams. The BRSS TACS Manager II will lead project teams to provide training and technical assistance that is tailored to assist states, counties, and other health systems officials; peer-run and recovery community organizations including SAMHSA grantees, peer specialists, recovery coaches and other peer providers; and others to promote the adoption of recovery supports.

Responsibilities:

- Supervise staff and provide them support and leadership in delivering high-quality technical assistance and training in the BRSS TACS project.
- Act as subject matter expert in order to develop and deliver technical assistance, training, and recommendations on best practices both in person at workshops and conferences and via telephone, email, webcast, and online meetings.
- Work as or with a Project Manager or other Project Director to manage services/product delivery and budget(s).
- Provide oversight and direction of subcontractors and consultants to ensure on time, quality deliverables within the budget parameters.
- Provide independently prepared documents for both internal and external meetings.
- Participate in business development efforts by leading proposals in concert with Leadership Team members, providing technical and writing assistance on proposals, and/or developing project concepts for proactive business development.
- Publish and/or present work at conferences and in peer-reviewed journals as a lead author.

Requirements:

- Graduate degree with at least 8 years' of demonstrated knowledge and experience in behavioral health, public health, and/or recovery support systems of care.
- Project management experience including supervising staff and administering budgets with excellent organizational skills.
- Ability to conceptualize, analyze, and follow through with multiple, competing priorities.
- Excellent verbal and written communication skills.
- Ability to lead, facilitate, and participate in collaborative partnerships.

Skills:

- Excellent computer skills and familiarity with PowerPoint and/or other presentation software.

Location: The Center for Social Innovation's main office is in Needham, Massachusetts. We also have employees living across the U.S. Remote or Massachusetts-based applicants are welcome to apply.

To apply, please send a cover letter, salary requirements, and resume with "BRSS TACS Manager" in the subject line to Human Resources at apply@center4si.com.